

MARGARET SOPHIA MERTZ

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MARGARETSOPHIA.COM

EDUCATION

University of Cambridge King's College | MPhil in Film and Screen Studies
(2020) Distinction

Carnegie Mellon University | BA in Global Studies (History) and Creative Writing
(2019) GPA: 3.94 Minors in Film, Animation, and Special Effects

RELEVANT EXPERIENCE

ACADEMY OF MOTION PICTURE ARTS AND SCIENCES (June 2021 - Present)

Cultural Equity and Inclusion Project Specialist

- Organize the administration and management of the In Frame project, a grant funded initiative made up of a consortium of seven major film institutions across the United States.
- Collaborate with the project's core team to develop methodologies and workflows, present the project internally and externally, and hire community consultants and researchers.
- Work in the office of the Executive Vice President of the Library, Archive and SciTech Council on matters related to cultural equity, accessibility, inclusion, and diversity.
- Manage the calendar and communications of In Frame alongside those of the office of the Executive Vice President, the public programming inbox, and the SciTech Awards.
- Assist the Oral History Project team by reviewing clips packages for theatrical presentation.
- Quality control external submissions for the Academy Screening Room and manage the twelve-person check-in and arrivals teams for the Scientific and Technical Awards.

MARKETING AND EDITORIAL ASSISTANT (November 2018- June 2021)

- Redesigned author's professional website, RebeccaDrake.com, arranged mailing list and newsletter, and created promotional material including bookmarks and social media ads.
- Drafted back cover copy, edited blurbs, and assisted in copy and content editing of three 100,000+ word manuscripts.

KING'S COLLEGE GRADUATE SOCIETY (December 2019- October 2020)

Web Designer and International Officer

- Designed and coded with HTML, JavaScript, and CSS a new multi-page website available at KCGS.org.uk.
- Created 50+ page interactive guide to assist incoming international students with visa applications, bank transfers, housing applications, and adjusting to life in the UK.

WOMEN OF CAMBRIDGE ORAL HISTORIES PROJECT (October 2019- August 2020)

Multi-Media and Videography Assistant

- Organized a team of videographers for a multiple-camera setup to film a symposium.
- Promoted events, solicited interviews, and managed communications between the interviewees, the events team, and the lead oral historian.
- Recorded and edited video and audio packages for the digital histories archive.
- Reviewed and copy-edited transcripts for final submission to the archive.

TECHNOLOGY CONSULTING IN THE GLOBAL COMMUNITY (May 2019 - August 2019)

Marketing and Communications Assistant

- Redesigned and developed the non-profit's website available at TCinGC.org.
- Devised and implemented a new media strategy that increased applications by 200%.
- Designed digital and print presentations, brochures, booklets, pins, stickers, and other materials for current and prospective donors, students, consultants, and parents.

CARNEGIE MELLON FILM LIBRARY (January 2017 - August 2019)

Film Collections Archive Assistant

- Researched materials to expand current holdings, organized existing collections and new acquisitions, and created new records for the internal library database.
- Managed loaning of films and equipment from the collection for professors and students.

OAKLAND REVIEW LITERARY JOURNAL (August 2017 - May 2019)

Prose Editor

- Reviewed prose submissions and managed team of independent prose reviewers.
- Collaborated with Editorial Team to review, revise, and publish two journals.

MOMOKA STUDIOS: STUDENT FILM RESEARCH COLLECTIVE (May 2016 - May 2019)

Founder, Editor, Director, and Writer

- Trained and managed female and minority student film crews from 8 to 15 Members.
- Collaborated with team to write, direct, and edit several shorts and documentaries.
- Researched systemic inequity in on-screen and behind the scenes representation.
- Highlights available on portfolio website MargaretSophia.com
 - *Breathing Words* (Senior Honors Thesis Fellowship, \$4,000)
 - *Psyche* Undergraduate Research Fellowship, \$3,500)
 - *Parfum* (Small Undergraduate Research Grant, \$1,000)
 - *El Sabor de Cuba* (Course Sponsored Grant, \$1,000)
 - *Ctrl_Alt_Delete* (Alumni Film Grant, \$750)

RESEARCH & PRESENTATIONS

Gender-Bender Manga: Performance, Perception, and Narratives of Subversion

Peer Reviewed in MAI: Feminism & Visual Culture: March 30, 2023

Special Issue: *Embodying Feminist Discourse in Comics & Graphic Novels*

Art, Desire, and the Female Gaze: Reframing Spectatorship in Historical Narratives

MPhil Dissertation | 1st with Distinction

Female Friendship as Political Resistance: *Thelma & Louise* and *4 months, 3 weeks, and 2 days*

BA Senior Honor's Thesis | Pass with Honors

Embodying Pina: Authorship, Dance, and the Visualization of Labor

Graduate Research Symposium on Marxism in Cinema: (Cambridge, UK) February 2020

Fujoshi, Feminism, and the Female Fan: Women's Relationship with LGBTQ Romance

Undergraduate Popular Culture Research Symposium: (Pittsburgh, PA) December 2018

Androids, Aliens, and Abuse: The Normalization of Sexual Violence in Science Fiction

Science Fiction and Horror Cinema Symposium: (Pittsburgh, PA) November 2017

TECHNICAL SKILLS

Programming Languages: HTML, CSS, Javascript, p5.js, Python

Web Design: Twitter Bootstrap, jQuery, Wix, Wordpress, SquareSpace

Data Management: Airtable, Microsoft Excel, Google Suite, Tableau

Graphic Design: Adobe InDesign, Illustrator, Photoshop, Autodesk Maya, Blender

Film Production + Editing: Final Cut Pro, Adobe Premiere, After Effects, Motion 5

Languages: Intermediate proficiency in Spanish, Novice in French and Danish

ACHIEVEMENTS

Phi Beta Kappa, Andrew Carnegie Society Scholar, Sigma Tau Delta: English Honor Society, Carnegie Mellon Women's Association Award, Meeting of the Minds: Award for Artistic Excellence